

## MEMBERS SUSTAINABLE DEVELOPMENT ADVISORY GROUP

**Venue:** Town Hall, Moorgate  
Street, Rotherham

**Date:** Friday, 6 March 2009

**Time:** 10.30 a.m.

### A G E N D A

1. Apologies for Absence
2. Minutes of the previous meeting held on 9th January, 2009 (herewith) (Pages 1 - 9)
3. World Environment Day - Presentation by David Rhodes
4. Environmental Management System (herewith) (Pages 10 - 11)  
- David Rhodes to report
5. Local Action 21 (herewith) (Page 12)  
- David Wilde, LA21 Officer to report
6. Consultation on Rotherham Environment & Climate Change Action Plan (herewith) (Pages 13 - 52)
7. Sustainability Partnership (Pages 53 - 57)  
- minutes of meeting held on 28<sup>th</sup> January, 2009
8. Policy Update  
- Zafar Saleem to present
9. Future Agenda Items
10. Any Other Business
11. Date of Next Meeting  
- Friday, 29<sup>th</sup> May, 2009, at 10.30 a.m.

**1 MEMBERS SUSTAINABLE DEVELOPMENT ADVISORY GROUP - 09/01/09****MEMBERS SUSTAINABLE DEVELOPMENT ADVISORY GROUP  
FRIDAY, 9TH JANUARY, 2009**

Present:- Councillor Wyatt (in the Chair); Councillors Gosling, Pickering and Austen.

Apologies for absence were received from Councillors Doyle, Hodgkiss, McNeely and Walker.

**90. MINUTES OF THE PREVIOUS MEETING HELD ON 31ST OCTOBER, 2008**

Agreed:- That the minutes of the previous meeting of the Members Sustainable Development Action Group, held on 31<sup>st</sup> October, 2008, be accepted as a correct record.

Further to Minute No. 82 (World Environment Day), the Chairman reported that he had attended a recent meeting of Primary School Head Teachers to engage schools in the activities. Discussion had also taken place with Councillor Lakin, the Council's representative on South Yorkshire Fire and Rescue Authority, with regard to involvement of the Fire Service on a training exercise and river clean up.

**91. FUEL POVERTY**

Paul Maplethorpe, Affordable Warmth and Sustainable Energy Co-ordinator, gave the following presentation:-

- 6,702 Rotherham households were in fuel poverty (6.1%) – set to rise
- £1,287 was the average dual fuel bill in Great Britain

**Help and Support**

- Save N Warm Scheme
  - o Discounted Heating and Insulation installation – subsidised by Npower and the South Yorkshire Energy Advice Centre
  - o To qualify, households must be in South Yorkshire and be able to pay the discounted £249 fee
  - o In Rotherham during 2007/08:
    - 545 households benefited from loft insulation
    - 783 households benefited from cavity insulation
    - 158 households benefited from heating replacement
- Warm Front Scheme
  - o Government-funded flag ship scheme for free insulation and heating
  - o To qualify residents must be home owners or in private rented accommodation and be in receipt of benefits
  - o In Rotherham during 2007/08, 1,164 households benefited
  - o Levered in £1.2M funding into the Borough so far

- Sustainable Communities offer local expert advice to Rotherham's residents on:-
  - Energy efficiency in the home
  - Energy saving measures
  - Grant advice , insulation and heating upgrades
  - As well as being a signposting service to a whole range of schemes and services
  
- Hot Spots
  - A partnership referral project involving the Home Fire Safety Team, PCT and Benefits which offer energy efficiency advice during home visits and appointments
  - Ensuring as many people as possible, particularly the vulnerable, were able to access energy advice and benefits
  
- Neighbourhood Energy Action Scheme had enabled RMBC:-
  - To address fuel poverty and energy efficiency; 4 Neighbourhood Energy Officers (NEO's) will provide a doorstep 'One Stop Shop'
  - 4,000 households in the most vulnerable Wards in Rotherham would be targeted taking advice to the communities in most need first
  - NEO's would be saving on global warming by using electric bikes to get around
  
- Energy Roadshows
  - The Energy Efficiency and Affordable Warmth Team had been taking their exhibition to the communities and spreading the word

Consideration was also given to a briefing note that was to be distributed to all Members on what schemes, discounts etc. where currently available for insulation/heating to prevent fuel poverty.

Discussion ensued on the presentation and briefing note. The following points were raised:-

- ❖ Pass all information onto the Director of Internal Audit and Governance who was leading on the work taking place corporately on the credit crunch
- ❖ Make clear distinctions between what schemes were available for home owners and for Council tenants
- ❖ Children in receipt of benefits living in a household did not qualify for the Warm Front Scheme

## 92. ALLOTMENTS

Tim Archer, Development Officer Allotments gave the following presentation:-

**3 MEMBERS SUSTAINABLE DEVELOPMENT ADVISORY GROUP - 09/01/09**

- The Council managed 31 allotment sites across the Borough, a total of 1,271 plots. There had been a large increase in demand during the last 10 years moving from an occupancy level of 56% to that of 90.3% (variable) in 5 years. 80+ plots had been let in 2008/09 with a further 80+ enquiries not yet dealt with
- A computer system was now operated for the recording of allotment tenants
- ISO9001 accreditation process successfully completed
- All repairs and grounds maintenance were done in house with new plant and machinery including tractor, strimmers, hedgecutters and a 4 wheel drive vehicle with tail lift (also used in support to the off-road motorbike operations)
- Funding had been sought and achieved:-
  - £38,000 Clough Bank – new fencing, gates and meeting room
  - £14,000 Rosehill – new fencing and gates
  - £50,000 Barnsley Road and Wet Moor Lane – new fencing, gates and car park
  - £50,000 Scrooby Allotments – new fencing, gates, car park and meeting room
  - £75,000 Clifton – new meeting room, store, shop, car park and roadways. Also, as part of a gateway to the community project, new look gate fronts
  - £75,000 Herringthorpe Valley – new meeting room, store and standalone toilet, 3 car parks and 2 roadways. Also, as part of a gateway to the community project, new look gate fronts
  - £57,000 Kimberworth Park – new fencing, gates and new steel shed doors and new roofs to 30 sheds
  - £28,000 South Street, Kimberworth – new fencing to rear of the site, new shed roofs
  - £67,000 Broom Valley New – new meeting room with shop and store, new gates
  - £7,000 Rectory Fields – new fencing and gates to the top of the site. The bottom of the site still desperate for security improvements
  - £5,000 Lowfield Avenue, Hartley Lane – new gates
  - £2,000 – relock and re-key all sites
- Difficulties – security – High Street, Vicarage Fields, Wood Street, Rectory Fields, Hartley Lane, Broom Valley Old, Queen Street North, Queen Street South, Lowfield Avenue, Highfield, Psalters Lane
- There is a considerable amount of asbestos across most, if not all, of the sites. A survey was required of all sites to better identify the location, amounts and a cost for the clearance

- A number of toilets, meeting rooms and shops had been provided together with better access, roads and car parking
- Work was underway on the creation of an Allotments Strategy for Rotherham
- To date, digital mapping of all sites had been completed with working taking place on a baseline survey
- A working group had been set comprising of senior members of the Allotments Council to work with officers in pre-checking the direction of the Strategy
- The largest survey ever of tenants had been completed with over 1,000 forms sent out. The results were due shortly. The information would be fed into the Strategy
- There had been a significant increase in the number of women taking up allotment gardening
- Several school projects had started in the last 3 years including Clifton Comprehensive, Rawmarsh Community School, Aston Comprehensive, Broom Valley Junior and Infant as well as other projects including BANKA – Broom Valley New, Age Concern – Clifton Allotment Gardens, Elliot Centre – Herringthorpe Valley and Clifton Allotment Gardens, Rotherham Childminding Association – Clifton Allotment Gardens, Wath Community Partnership – Avenue Road and Rawmarsh Community Partnership Dig for Victory – Rectory Fields

Discussion ensued on the presentation with the following issues:-

- o The Yorkshire and Humberside Allotment Officer Group met regularly. There was a range of charges for allotments
- o 5 years ago the income target was £10,000 with the total spend £89,000. Now the total spend was approximately £107,000 with income of, if every plot was taken, of £16,000
- o There was a legal obligation to provide allotments where there was demand
- o What consultation was taking place with Parish Councils on the development of the Strategy on joint best practice/provision of allotments?
- o There were pieces of land through acquisition that had taken a different route of management
- o The number of young people rent allotments had increased but they could not be let to anyone under the age of 18 years of age because of financial regulations
- o It was discussed with a prospective tenant on the sites closest to their home to reduce the journeys by car. Once the survey results had been received it would be easier to understand why people were

travelling by car

Agreed:- That Tim be invited to future meetings of the Sustainability Partnership

**93. ENVIRONMENTAL MANAGEMENT SYSTEM**

David Rhodes, Corporate Environmental Officer, presented an update report.

The report recommending the discontinuation of EMAS had been rejected and was now being put forward as evidence for the 'Resource Use' KLOE. Plans were now being developed to expand EMAS to include Green Spaces.

EMAS was also being linked to NI185 'CO<sub>2</sub> reduction for Council activities' and Service Area Carbon Reduction Plans (SACRPs). The proposal to produce SACRPs would delegate the responsibility of CO<sub>2</sub> reductions on all Directors and have actions in Service Plans that would be monitored at least on an annual basis.

Of the 112 Display of Energy Certificates, 40 had been completed, 35 surveys already carried out with 37 surveys required. New legislation would expand the requirement for DEC's (expected December, 2010) to all buildings above 250 m<sup>2</sup> rather than the current 1,000 m<sup>2</sup>. This would increase the burden by an additional 434 certificates.

Agreed:- That the report be noted

**94. LOCAL ACTION 21**

David Wilde (LA21's), presented a progress report highlighting the following issues:-

- Presentation of EMAS certificates to pupils on 'eco-committees' of Abbey, Wath CofE and St. Mary's Schools by the Mayor
- Aston CofE sign up to Green Check/EMAS in schools
- Start of Supergrounds project at Dalton Listerdale
- St. Ann's 'Dream Playground' project approaching completion

Agreed:- That the report be noted.

**95. ENVIRONMENTAL AND CLIMATE CHANGE ACTION PLAN**

Emma Bridge, Policy Officer, reported on the following:-

- An invitation had been sent to members of the Group together with Regeneration and Sustainable Scrutiny Panels and partners, to a workshop on the Climate Change Action Plan on 28<sup>th</sup> January, 2009. Attached to the invitation was the Energy Saving Trust report on the

Council's performance on Climate Change. It was the aim to have sign off by the end of March/April.

- With regard to the LAGBI funding, Cabinet had approved the awarding of LABGI funding towards a number of projects, which contributed to progressing sustainable development in the Borough (Minute No. 150 of 7<sup>th</sup> January, 2009 refers)
- The South Yorkshire Local Authority Climate Change Working Group had now met twice. The current area of work was sharing information on what authorities were currently doing on Climate Change Indicators and pulling together a joint application for funding
- World Environment Day – The main areas of activity were looking at a potential river clean up, various community clean up events and schools/international links event. In March it was hoped to have a Youth Forum consultation event on World Environment Day and wider issues together with links into the Local Democracy Week. There would be consultation with various groups such as Education Sustainability Development Forum and Primary school teachers, involvement with community and interest groups
- Sustainability Partnership – It had now been officially approved that it would sit under the Achieving Board on an interim basis
- The Annual Yorkshire and Humber Environment Index Submissions had to be submitted by the end of January.

**96. MINUTES OF THE SUSTAINABILITY PARTNERSHIP HELD ON 15TH OCTOBER, 2008**

Resolved:- That the minutes of the Sustainability Partnership held on 15<sup>th</sup> October, 2008 be noted.

**97. POLICY UPDATE**

Emma reported:-

**New climate change duty and parliamentary scrutiny to strengthen Planning Bill (4 November)**

New amendments to the Government's Planning Bill have been laid in Parliament to strengthen the scrutiny of national policy statements by the House of Lords, and tackle climate change.

The changes provide a key new role for peers in scrutinising all national policy statements including those for aviation, nuclear power and renewable energy, and there is now a legal duty on the face of the Bill for National Policy Statements to show how they will mitigate and adapt to climate change.

The Planning Bill is crucial to tackling the two biggest issues the country faces today: ensuring our economy is resilient in the tough competitive global climate; and delivering new green infrastructure vital for the leap to an 80% reduction in carbon emissions by 2050.

Latest improvements to the Bill will ensure that:

- There will be an explicit climate change duty on the face of the Bill. National Policy Statements and regional plans will now have to show how they mitigate and adapt to climate change - and Government must explain how it does this to parliament
- A Lords Committee will now have a key role reviewing and scrutinising National Policy Statements, increasing Parliamentary scrutiny of draft statements by both Houses
- Confirmation of inquiry procedures will ensure that the Infrastructure Planning Commission can where appropriate invite cross-examination of witnesses to help with evidence gathering whilst still ensuring that local voices are not drowned out by powerful lawyers.

### **Pre-Budget Report 2008: Delivering on environmental goals (24 November)**

The 2008 Pre-Budget Report contributes to meeting the UK's ambitious long-term environmental goals while supporting low carbon growth, by:

- **introducing a green stimulus**, ensuring part of the fiscal stimulus supports low-carbon growth and jobs by accelerating £535 million of capital spending on energy efficiency, rail transport, and adaptation measures;
- **retaining the Renewable Obligation by at least ten years** to provide financial support for large-scale renewable electricity ensuring investors can plan with confidence for the future;
- successfully securing **inclusion of aviation in the EU Emissions Trading Scheme from 2012**, and holding **Europe's first Phase II carbon auction** on 19 November 2008;
- following a fall in pump prices of over 20 pence per litre from their summer peaks, the **postponed two pence per litre fuel duty increase will go ahead on 1 December 2008**;
- **installing 600,000 insulation measures this winter**, up 70 per cent on last winter, through the £6.8 billion Home Energy Saving Programme, half of which is funded through energy companies, to help households save up to £300 a year on energy bills and reduce carbon emissions;
- continuing to provide a clearer environmental signal through **reform to vehicle excise duty, while ensuring that no driver in any given band will pay more than £5 extra in 2009 or £30 extra in 2010**;
- **reforming air passenger duty from 1 November 2009**, moving



from two to four distance bands to improve environmental signals. The Government has decided not to proceed with a per-plane tax in order to ensure greater stability and protect competitiveness at a time of economic uncertainty.

#### **Climate Change Act 2008 (26 November)**

The UK has passed legislation which introduces the world's first long term legally binding framework to tackle the dangers of climate change (green house gas emission reductions through action in the UK and abroad of at least 80% by 2050, and reductions in CO2 emissions of at least 26% by 2020, against a 1990 baseline. The 2020 target will be reviewed soon after Royal Assent to reflect the move to all greenhouse gases and the increase in the 2050 target to 80%.)

The Climate Change Bill was introduced into Parliament on 14 November 2007 and became law on 26th November 2008.

The Climate Change Act will create a new approach to managing and responding to climate change in the UK through: setting ambitious targets, taking powers to help achieve them, strengthening the institutional framework, enhancing the UK's ability to adapt to the impact of climate change and establishing clear and regular accountability to the UK, Parliament and devolved legislatures.

[http://www.opsi.gov.uk/acts/acts2008/pdf/ukpga\\_20080027\\_en.pdf](http://www.opsi.gov.uk/acts/acts2008/pdf/ukpga_20080027_en.pdf)

### **Regional**

#### **Regional Adaptation Study - Update**

The next phase of climate change projections being developed by the United Kingdom Climate Impacts Programme (previously known as UKCIP08) has been delayed until Spring 2009. The consultants Royal Haskoning had originally planned to do a piece of work within the Regional Adaptation Study to take account of these projections. Consequently, the Regional Adaptation Study Steering Group discussed this development and unanimously agreed to delay this element of the work until the UK Climate Projections are released.

A cross-sectoral consultation workshop is being held on Wednesday 21 January 2009 at the Hilton Hotel, Leeds from 10.00 am to 4.00 pm. If you would like to attend, contact Helen Todd on 01924 331587 or email [helen.todd@yhassembly.gov.uk](mailto:helen.todd@yhassembly.gov.uk).

For more information about the study contact Martyn Roberts on 01924 331577 or email [martyn.roberts@yhassembly.gov.uk](mailto:martyn.roberts@yhassembly.gov.uk).

### **98. FUTURE AGENDA ITEMS**

Agreed:- That future agendas include the following:-

World Environment Day  
Environment and Climate Change Policy Workshop  
Waterways Strategy

**99. ANY OTHER BUSINESS**

Agreed:- That the Chair circulate to Members the Energy Saving Trust review carried out on Council activities.

**100. DATE OF NEXT MEETING**

Agreed:- That a further meeting be held on Friday, 6th March, 2009, commencing at 10.30 a.m.

## Sustainable Development Advisory Group

Rotherham  
Metropolitan  
Borough Council



### Environmental Management System

#### 1. Overview of the issue

Environmental Management within RMBC is prioritising legal compliance with The Energy Performance in Buildings Directive.

#### 2. Summary of key events in the period – up to 6 March 2009:

##### EMAS

EMAS will be expanded to include Culture and Leisure Services and an additional two schools through the Greencheck programme.

##### Display Energy Certificates

Current situation:

We now have two fully trained and accredited DEC assessors (Steve Cope & David Rhodes). A further surveyor is being trained and should be competent to carry out DEC surveys by July 2009.

Required	- 124
<i>(4 care homes removed; 17 PFI schools (8 primaries / 9 comp) included)</i>	
Completed	- 40 lodged
Survey / input complete	- 20
Surveys complete	- 31
Surveys required	- 33

Potentially a further 8 new properties will require a DEC when complete.

Previously reported that new legislation expanding the requirement for DEC's (expected December 2010) to all building above 250 m<sup>2</sup> rather than the current 1000 m<sup>2</sup> will increase the burden by an additional 434 certificates is incorrect. The actual increase in DEC's required will be:

○ DEC's for reduced size	= 104
○ DEC's for removal of public access classification	= 10
○ Total	= 114

A programme to renew the certificates annually is being produced.

##### NI 185 & 194

Arrangements are in progress with RBT to report quarterly data for CO<sub>2</sub>; NOX and PM10 emissions from private transport (for business use) to comply with stipulated categories. Outsourced activities from Ringway will be reported to RMBC on a monthly basis.

##### World Environment Day

A presentation will be given to outline WED activities including:

- Carbon calculator / improvement commitment and South Yorkshire mapping / total carbon reduction monitor will be developed on a separate website and linked to RMBC. The site will now be sponsored by South Yorkshire Climate Change Group

- International video link between Rotherham > France > Germany etc.
- River & Community clean up project
- Coordinating school involvement
- Youth Forum/ Question Time on Environmental issues
- Inset (Teacher Training) session
- Rotherham ABLE Project
- Links to Green Spaces activities
- Look at linking to Bike Week (13-21 June) on a Arrangements

### **3. Key issues for Rotherham / how this fits in with Corporate priorities**

DEC production and CCAP development contribute to achieving the 2% reduction target for NI 185.

### **4. Next Steps or action required.**

- Production and distribution of DEC's and advisory reports for all applicable buildings.
- Expansion of LAEF Funding.

Contact details: David Rhodes tel. 2166

e-mail: [david.rhodes@rotherham.gov.uk](mailto:david.rhodes@rotherham.gov.uk)

Date of report production: 26 February 2009

**Members Sustainable Development  
Advisory Group  
Local Action 21 Progress Report**



**1. Overview of the issue(s) you are reporting on**

Progress of the LA21 project:

Specific Education for Sustainable Development (ESD) projects continue, particularly in relation to the Department for Children, Schools and Families (DCSF) Sustainable Schools Framework, together with more informal awareness raising sessions in the community. Ongoing support for projects contributing to sustainable development in Rotherham, particularly in relation to climate change and biodiversity.

**2. Summary of Highlights January 2009 to February 2009:**

- Commencement of Green Check with Dalton Foljambe, meeting with school council, staff and governors
- Progress of Green Check with Aston C of E, with staff and governors meetings
- Continued linking of Aston C of E work with Friends of Austen Park, through Green Check/Sustainable Schools
- Women's group footprinting session at Chislet Youth Centre
- Rotherham Education for Sustainable Development Partnership (RESDP) meeting and response to s3+ local authority consultation on Sustainable Schools
- Compilation of regional Sustainable Schools report for Groundwork UK and ultimately DCSF
- Meeting with Children and Young People's Strategic Director Joyce Thacker
- Progress of Super(school)grounds project with Dalton Listerdale
- Contribution to Rotherham climate change consultation and attendance at SY Climate Change Network
- Meeting with Rawmarsh Ashwood school 'Green Sheriffs'
- Meeting with Sheffield Hallam student ref Sustainable Schools
- Continued involvement in World Environment Day planning
- Global Food project at Sitwell Juniors

**3. Key issues for Rotherham/how this fits in with Corporate priorities**

Continued focus specifically on climate change and biodiversity, in line with Council/Sustainability Partnership priorities. Continued implementation of sustainable development as a cross-cutting theme in the (Sustainable) Community Strategy, e.g. through attendance at the Rotherham Environment/Sustainable Development Partnership, Officers Group and as co-ordinator of the ESD Partnership and Rotherham Environment Forum (REF)

**4. Next Steps or action required**

- Celebrate completion of St Ann's Primary School Dream Playgrounds project
- Progress Supergrounds project with Dalton Listerdale Jandl School
- Proposal for closer working of LA21 programme with Social Cohesion agenda
- Progress implementation of audits/action plans at EMAS/Green Check schools and enlist new schools (Rawmarsh Ashwood?)
- Rotherham Environment Forum meeting, March 10th
- Austen Park hedge planting and clean up involving local schools, March 27<sup>th</sup> and 30<sup>th</sup>
- Promote LA21 at Fairtrade Fayre at RCAT, 4<sup>th</sup> March
- Continued ESD activity as part of the DCSF Sustainable Schools initiative, including ongoing representation at Yorkshire and Humber Sustainable Schools Co-ordination Group
- Next Rotherham ESD Partnership meeting (March 16<sup>th</sup>) to include teachers from Green Check schools
- Progress closer working with Children and Young People's Services, e.g. by presenting to Governors' meetings
- Footprinting session with women's group, Central Library, March 19<sup>th</sup>
- Ongoing World Environment Day planning
- RESDP meeting, March 16<sup>th</sup>
- Attend next Yorkshire LAs EMS Network meeting, ref EMAS/Green Check in schools, April 2nd

Contact details: David Wilde Tel: 01226 740077 / 01709 822789

e-mail: [david.wilde@rotherham.gov.uk](mailto:david.wilde@rotherham.gov.uk)

Date report produced: 26/2/09

**ROTHERHAM BOROUGH COUNCIL – REPORT TO Members**

1.	<b>Meeting:</b>	<b>Members Sustainable Development Advisory Group</b>
2.	<b>Date:</b>	<b>6 March 2009</b>
3.	<b>Title:</b>	<b>Consultation on Rotherham Environment &amp; Climate Change Action Plan</b>
4.	<b>Directorate:</b>	<b>Chief Executive's Directorate/ Environment and Development Services</b>

**5. Summary**

A draft Environment and Climate Change Action Plan has been developed for the borough. This report gives a brief background to the development of the Plan along with the key areas for consultation.

**6. Recommendations**

**Members are requested to:**

- a) **To comment on the draft Environment and Climate Change Action Plan**

## 7. Proposals and Details

In November 2007, Rotherham Council signed the Nottingham Declaration on Climate Change. As part of this, a commitment was made to develop a Climate Change Action Plan. The Plan, developed in partnership with the Energy Saving Trust, concentrated on Council activities linked to energy, transport and buildings. Although useful in terms of benchmarking performance and recommending future action, it was agreed that an Action Plan was needed which was inclusive of partner and community activity across the borough. It was also agreed that the Plan should cover wider environmental activity to ensure that the new focus on climate change would not have a detrimental impact on other areas such as biodiversity. Rotherham's Sustainability Partnership is taking the lead on this with the support of the Council's Sustainable Development Officer Group.

The Environment and Climate Change Action Plan will set the direction for managing and combating climate change across Rotherham as well as set out steps to ensure that we are well placed to adapt to future climatic changes. It is not just about meeting the challenges of climate change but also making the most of the opportunities presented. For example, the number of jobs needed to meet the government's renewable energy targets will rise from 16,000 to 133,000, with 20,000 new jobs needed in home efficiency, while extra investment in flood defences will also generate new jobs.

A consultation event took place on 28 January to begin development of the Plan. The event was attended by more than 40 partners and stakeholders from a number of organisations. Comments from this event have been inputted into the Plan (attached at Appendix 1). A further consultation period will now take place until the end of March.

A wide range of stakeholders are being asked to comment on and contribute to this Plan to ensure that it is as wide reaching as possible and accurately reflects the activities of all partners across the borough. As well as general comments, some specific questions are:

- Question 1. What are your views on the title of 'Environmental and Climate Change Action Plan'?
- Question 2. Are the objectives correct and SMART?
- Question 3. Are the Key Actions sufficient to achieve the objectives?
- Question 4. What target date should be applied to each action?
- Question 5. How will progress be measured?
- Question 6. Who are the delivery partners and who is the lead?
- Question 7. What resources will be required for the actions to be successfully implemented?
- Question 8. How should the action plan be:
  - i. Performance managed?
  - ii. Communicated?
- Question 9. Are there additional objectives; actions etc. that should be included?
- Question 10. What do you see as the key drivers and barriers to the take up of the action plan?
- Question 11. Do any further key strategies and policies need to be added?

An overarching Strategy will also be developed during this consultation period which will provide the context and wider linkages for the Action Plan. This Strategy will be brought to a future meeting of the Members Sustainable Development Advisory Group.

## **9. Risks and Uncertainties**

The main risk and uncertainty is ensuring that Rotherham Council and Local Strategic Partnership continue to improve environmental performance and meet increasingly strict government targets.

## **10. Policy and Performance Agenda Implications**

It is clear that the Government sees local authorities as a key partner in tackling climate change. Through policy statements such as the Local Government White Paper and Climate Change Act, central Government is encouraging councils such as Rotherham to take the local lead and play a crucial role in addressing climate change. This issue is likely to remain a top priority for local authorities for the foreseeable future.

Reduction in carbon dioxide emissions from Local Authority operations has been identified as one of the key targets in the Local Area Agreement 2008 - 2011

## **11. Background Papers and Consultation**

Rotherham Metropolitan Borough Council Sustainable Energy Report

Consultation has so far taken place with RMBC's Sustainable Development Officers Group, Sustainability Partnership and Achieving Board. Wider consultation still needs to take place, particular with partner organisations.

### **Contact Names:**

Emma Bridge, Policy Officer, Chief Executive's Directorate, ext 2784.  
[emma.bridge@rotherham.gov.uk](mailto:emma.bridge@rotherham.gov.uk)

David Rhodes, Corporate Environmental Manager, ext 2166,  
[david.rhodes@rotherham.gov.uk](mailto:david.rhodes@rotherham.gov.uk)



## Appendix 1: Draft Rotherham Environment and Climate Change Action Plan

NI = National Indicator

M/A = Mitigation and/or Adaptation activities

(Further details can be found in the key on the last page)

Strategic Planning and Policy							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
Strategic approach to sustainable development adopted that cuts across all aspects of estate management, service delivery and community leadership	Adopt a methodology to quantify the effect of emissions on different policy scenarios and specific actions (-look to roll out to LSP)		Methodology in place to allow CO <sub>2</sub> emission impacts to be evaluated, developed and adopted	<b>RMBC</b> - Service Directors	Current resources	185/ 186/ 188	M/A
	Directors to produce Service Area Carbon Reduction Plans for service activities		- Actions monitored and reported through the Corporate Service Area Carbon Reduction Plan Panel in compliance with the annual programme - Support partners to develop Carbon Reduction Plans for their activities	<b>RMBC</b> - Service Directors, TBC	Current / LAEF (Local Authority Energy Financing Scheme)	185/ 186	M
	Assign reduction targets to departments		Achievement of target	<b>RMBC</b> - tbc		185 186	M

Strategic Planning and Policy							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
	Adopt and use a climate risk assessment tool		- Tool developed and adopted - Improved resilience in Rotherham to current and future climate change	<b>RMBC</b> - Emergency Planning, NHS, Police, Environment Agency?		188	A
Ensure that a cross- Council system is in place for gathering data in relation to climate change	Use DEFRA data supplemented by improved local data as a means to monitor and report		Monitoring data and reports	<b>RMBC</b> – Sustainable Development Officers Group	Current	185 186	M
	Progress and develop corporate emissions inventories for LSP partners		Valid emissions inventory	<b>Rotherham Partnership</b> (Sustainability Partnership)	Current	186	M
	Energy performance Certificates / Display Energy Certificates logged on main data base		All properties covered by DEC/EPC	LSP members	Current	185 186	M

Strategic Planning and Policy							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
	Report data and progress through the EMAS Environment Statement		Annual verified report	<b>RMBC</b> – Sustainable Development Officers Group / Corporate Environmental Manager	EMS Fund	185 186	M
Climate Change Study as Evidence Base for LDF – Statutory requirement 2010	Secure Area Based Grant for Climate Change Activity	Annual	LDF Annual Monitoring Report	<b>RMBC</b> – EDS Forward Planning	Area Based Grant?	188	A
Corporate Strategy	Audit of Activities across Services and Identification of Baseline  Each Directorate Set Targets for Carbon Reduction re 188	Annual	National Indicators eg 185, 186, 194	<b>RMBC</b> – CX	? Resource Issue for 186 and 188. who to set baseline and collect data, analyse and review	185 186 194	M
Dedicated Resource and Network for Climate Change Co-ordination	Identify Climate Change Champions at Senior Office Level to network			<b>RMBC</b> – CX			

Strategic Planning and Policy							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
Area Based Management of Climate Change	Raising Awareness to users	2009/10	Consultation with producers – agreements on outputs – technology	<b>Chamber of Trade – All business – shops etc</b>	CEX - Partners –LSP and EDS	All	

**Key Strategies and Policies:**

[Securing the Future: UK Government Sustainable Development Strategy](#)  
Climate Change Act 2008

[Climate Change Plan for Yorkshire & Humber](#)

[Rotherham's Sustainable Community Strategy](#)  
[RMBC Environmental Statement 2008](#)

<b>Built and Natural Environment</b>							
<b>Objective</b>	<b>Key Actions</b>	<b>Target Date</b>	<b>Progress Measure</b>	<b>Delivery partners (lead in bold)</b>	<b>Resources</b>	<b>NI</b>	<b>M/A</b>
Manage and improve the quality and accessibility of parks, open spaces and public rights of way	<ul style="list-style-type: none"> <li>- Green space strategy &amp; LDF to include specific measures relating to climate change</li> <li>- Rights of way improvement plan</li> <li>- Site Management Plans</li> <li>- Guides and improved web page</li> <li>- Resources inc staff presence</li> </ul>		<ul style="list-style-type: none"> <li>- Performance Indicators</li> <li>- Plans</li> <li>- Guides</li> </ul>	<b>RMBC – Environment and Development Services</b>	Current	186, 197	M/A
Improve street cleanliness by reducing litter, graffiti, fly tipping and other enviro-crime	<ul style="list-style-type: none"> <li>- Maintain cleanliness standards</li> <li>- Campaigns</li> <li>- Street tree planting schemes</li> </ul>		BVPI 199a  Campaign reports	<b>RMBC Streetpride</b>	Current	188 195 196	M/A
Protect and enhance the natural environment and the diversity of natural habitats and wildlife	<ul style="list-style-type: none"> <li>- Implement Rotherham Biodiversity Action Plan and Management Plans</li> <li>- Incorporation of Local Wildlife System into the LDF</li> <li>- Assess existing internal and external systems to develop resourced flexible monitoring &amp;</li> </ul>		<ul style="list-style-type: none"> <li>- Plans and biodiversity records</li> <li>- Development of proactive LDF policies to protect wildlife sites &amp; maintain/create buffer zones &amp; habitat connections</li> </ul>	<b>RMBC – Environment and Development Services</b>	Current	186 188 197	M/A

<b>Built and Natural Environment</b>							
<b>Objective</b>	<b>Key Actions</b>	<b>Target Date</b>	<b>Progress Measure</b>	<b>Delivery partners (lead in bold)</b>	<b>Resources</b>	<b>NI</b>	<b>M/A</b>
	performance indicator systems for LSP and Council targets						
Maintain, manage and conserve trees & woodlands in the borough	FSC Certification and Management Plans / improvement schemes		FSC Certification and Management Plans / improvement schemes	<b>RMBC – Environment and Development Services</b>	Current	186, 188	M/A
Ensure that the Council's asset portfolio is sustainable by integrating sustainability into all the Council's capital and asset management strategies, plans, programmes and projects	<ul style="list-style-type: none"> <li>- Review and improve building design and standards</li> <li>- Adopt Corporate BREEAM standard for: <ul style="list-style-type: none"> <li>• Refurbishment – very good (only really suitable for large refurbishments due to cost of assessment)</li> <li>• New - excellent</li> </ul> </li> </ul>		<ul style="list-style-type: none"> <li>Design standards</li> <li>BREEAM ratings</li> </ul>	<b>Rotherham Construction Partnership</b>	Current	185 186 188	M/A
Improve sustainability standard of existing housing stock refurbishments	- Identify suitable Local Performance Indicators		Sustainability standards and LPIs	<b>2010 Rotherham Ltd</b>		185 186 188	M/A
Incorporate Sustainability in	- Identify suitable Local Performance Indicators		Sustainability standards and LPIs	<b>RMBC Environment</b>		185 186	M/A

Built and Natural Environment							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
office / Town Centre / shop etc. refurbishments	/ standards			and development Services		188	
Co-ordinated approach to Woodland management	<ul style="list-style-type: none"> <li>- Bring areas into management</li> <li>- Identify funds for works eg Groundwork, young offenders etc</li> <li>- Identify chipping &amp; end user</li> </ul>		5yrs (Annual review) FSC certificate for LA woodland – extend this to encourage other landowners to manage in accordance with this.	RMBC Landscape Group		186 188	M/A
Ensure planning policy addresses climate change NIs.	<ul style="list-style-type: none"> <li>- Consider Porous surfacing in new developments &amp; retro-fit</li> <li>- Sustainable Urban Drainage System</li> <li>- Green roofs</li> <li>- Green energy</li> <li>- Map, protect &amp; improve green links/infrastructure</li> </ul>			RMBC Planning Environment Agency		186 188 189	M/A
Ensure Biodiversity duty NERC is included in corporate plans/team plans etc & rolled out to LSP partners	<ul style="list-style-type: none"> <li>- Staff / member awareness</li> <li>- Incorporate into relevant plans</li> <li>- Measure positive outcomes</li> </ul>			RMBC green spaces		194	A

**Key Strategies and Policies:**

[Natural Environment and Rural Communities Act](#)

Draft Green Spaces Strategy  
Local Development Framework

DRAFT



## Emergency Planning (and Recovery), Social Care & Health

Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
Ensure potential environmental damage is minimised in emergency situations and accidents through the development of emergency response plans at sites of significant environmental risk	- Implementation of Borough Emergency Plan		Emergency Planning training and incident records	<b>RMBC - Emergency Planning</b>	Current	188	A
	- Development and implementation of local response plans		Local response plans; training and incident records	Site Managers of sites with significant risk	Current	186 188	M/A
Support the reduction of local environmental issues such as noise; light; dust etc.	Review activities to reduce local pollution incidents		Review records and improvement plans	Site Managers of sites with significant risk	Current	185 186	M
Ensure communities are prepared and able to adapt to future climatic changes	Undertake a risk based assessment in order to understand future climatic impacts and priority groups		Risk based assessment completed	Local Resilience Forum		188	A
Ensure that the needs of vulnerable people in the community can be	Pull together information from relevant agencies to identify the needs vulnerable people in the			<b>RMBC (NAS) – NHS Rotherham / Local Resilience</b>		188	A

Emergency Planning (and Recovery), Social Care & Health							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
met in an emergency situation.	community. Ensure adequate access to medication. Ensure that all risks in relation to vulnerable are identified.			Forum.			
Allocation of Local Authority tenancies to vulnerable people	Risk assessment before development of new housing schemes and placements.			RMBC (NAS)		188	A
Vulnerable people are protected from extreme temperatures	Develop affordable warmth strategy. Monitor heating in residential / hospital settings.			RMBC		188	A

**Key Strategies and Policies:**

NHS Carbon Reduction Strategy  
Rotherham Public Health Strategy

Energy & Water							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
Sustainable energy use and wider sustainable development recognised as a priority	Ensure energy issues discussed regularly by Cabinet/CMT/LSP Board		6 monthly reporting	<b>RMBC – Property Environmental Team</b>	Current	185 186	M
	Service Directors produce Service Area Carbon Reduction Plans and incorporate into service plan with each Directorate having its own reduction targets, down to targets for individual buildings		NI 185 report	<b>RMBC - Directors</b>	Current & RMBC Property Environmental Team	185 186	M
	Raising the awareness of Capital 'v' Revenue budgets to ensure sustainable measures are included and not left out due to capital cost reasons i.e. is the new council building sustainable - renewable technologies, energy efficiency, wider implications of home working, etc.		Sustainable Procurement Policy (currently draft)	RMBC Procurement Panel	LAEF Scheme could help with new buildings	185 186	M
Reduce energy and	Investigate automatic I.T		Reduced energy	RBT Client	Current	185	M

Energy & Water							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
water consumption in council properties, residential properties and street lighting	switch off software for RMBC		consumption	Officer			
	Energy awareness training for staff (RMBC and LSP?)		Number of staff trained	RMBC – Property Environmental Team		185 186	M
	Distribute staff/team briefings to all LSP		Number of briefings	RMBC – Property Environmental Team		185 186	M
	Develop use of Automated Meter Reading in all appropriate council buildings		Automated Meter Reading used in all appropriate council buildings	RMBC – Property Environmental Team		185	M
	Set targets to be achieved on council housing SAP ratings		SAP Ratings	RMBC - Home Energy Team	Current	186	M
	Investigating further streetlighting energy efficiencies through improved equipment; operational hours and lamp efficiencies		Energy consumption	RMBC – Streetlighting Team	Current and external funding	185	M
	Council emissions for NI185, should it include people working from home etc (SAP), so that		Reduced emissions	RMBC – Property Environmental Team	current	185	M

Energy & Water							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
	all emissions are covered?						
Adopt /promote renewable energy	Set targets for renewable technologies in new council buildings and refurbishment		On site renewables	RMBC Forward Planning	LDF	185	M
	Develop a Biomass task group – link between wood produced and use of biomass within council buildings – equipment, plant and storage		System for use of local biomass adopted	South Yorkshire Forest Partnership		185	M
Develop a proactive programme to secure external funding and access support services, focussing on grants for renewables	Investigate CERT (Carbon Emissions Reduction Target) and other funding including setting up carbon free zones		Funded projects complete	RMBC – Corporate Funding Group?		185 186	M
	Develop a database of projects needing funding		Database	Sustainability Partnership		185 186	M
	Increase LAEF (Local Authority Energy Financing Scheme) Fund		Database	RMBC – Property Environmental Team	Current	185 186	M
	Form a dedicated team for securing funding for		Projects and fund	RMBC - RIDO / Chief		185 186	M

Energy & Water							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
	renewable projects			Executive's			
Reduce energy and water consumption in Schools	Develop better links with education to promote energy and water efficiency		Energy Consumption / Training	RMBC – Property Environmental Team		185 186	M
	Engage with education to set LPI energy reduction targets for Schools (this will also be beneficial for Carbon Reduction Commitment)		Energy Consumption / CRC	RMBC - Children and Young Peoples Services		185 186	M
	Ensure that the energy efficiency measures and use of renewable technologies are embedded into Building Schools for the Future		Energy Performance Certificates / Display Energy Certificates	RMBC - Children and Young Peoples Services		185 186	M
Engage with local business	Raise Energy Awareness of Local Business and LSP Partners, creating links with RIDO, Chamber , Carbon Trust and Energy Saving Trust		No of businesses reached	RIDO		186	M

**Key Strategies and Policies:**

[Regional Energy Infrastructure Strategy](#)

Engagement, Education and Awareness Raising							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
Provide environmental training and communication for Councillors, employees, businesses, the voluntary and community sector and members of the public in order to raise environmental awareness	Implement an ongoing communications and awareness campaign	Ongoing	Energy consumption / NI 185	<b>RMBC</b> – Property Environmental Team	Additional resources required	185 186 188	M/A
			SD / Environmental awareness	Sustainability Partnership			
		Number of awareness campaigns held	Rotherham Education for Sustainable Development Partnership				
	Develop a trained community group champions network to provide advice	Group records	<b>RMBC</b> – Neighbourhoods and Adult Services	TBC		186 188	M/A
	Communicate the environmental performance and initiatives of the Council		EMAS Annual Environmental Statement	<b>RMBC</b> – Property Environmental Team	EMAS fund	185	M
	Communicate the environmental		Rotherham Partnership Annual Environmental	<b>Sustainability Partnership</b>		186	M

Engagement, Education and Awareness Raising							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
	performance and initiatives of the Rotherham Partnership		Statement?				
	Expand school inset (teacher training) days to cover climate change and sustainable development		Inset day training package expanded to include climate change and sustainable development  Number of inset days delivered  Number of teachers reached	<b>Rotherham Education for Sustainable Development Partnership</b>		185 186 188	M/A
	Utilise sustainable development qualifications to further employees, businesses, teachers and community members awareness		Number of people with qualifications  Outputs related to carbon reductions?	TBC		185 186 188	M/A
	Ensure regular training takes place for Council employees  Roll out to partners?		Utilise skills and knowledge from Groundwork business and school team  Measure through reduced energy and waste bills	<b>RMBC – Property Environmental Team (for Council employees)</b>		185 186	M



Engagement, Education and Awareness Raising							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
Work in partnership with schools, businesses and other organisations to promote and support action/projects that improve the quality of our environment	Expand EMAS in schools programme to other schools and further education but also deliver similar services such as BS 8555 to businesses and community and voluntary sector		Number of schools/colleges with EMAS  Number of services offered to businesses and VCS  Take up of services	TBC	Current and external	186	M
	Support community projects		Number and type of projects supported	TBC		186 188	M/A
	Create sustainability champions in schools, businesses and the voluntary/community sector		Number of champions created  Support network in place to monitor effectiveness	TBC		186 188	M/A
	Develop an award/pledge scheme for schools, businesses and voluntary and community groups to sign up to		Measure through number of people/groups signed up and improvements to climate change, such as carbon reduction	<b>Sustainability Partnership</b>		185 186 188	M/A
Mainstream sustainable	SD included as an employee / Manager		PDR Reports	<b>RMBC – Human Resources</b>	Current	185 186	M/A

Engagement, Education and Awareness Raising							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
development through job descriptions, PDRs and staff inductions	competency within the Council's PDR (appraisal) process					188	
	Climate change / environmental awareness included in all staff induction training		Induction training records	<b>RMBC</b> – Human Resources, Property Environmental Team		185 186 188	M/A
	Awareness of sustainable development / climate change included as standard in managerial Job Descriptions		Job descriptions	<b>RMBC</b> – Human Resources		185 186 188	M/A
	Develop a team of employees to lead on sustainable development and climate change for both the Council and LSP		Team in place	TBC		185 186 188	M/A
	Induct all staff to the sustainability features of the new council building					185	M
	Link environmental performance (e.g. reduction in energy					185	M

Engagement, Education and Awareness Raising							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
	usage) to a bonus scheme for sections or teams that do well						
Embed sustainable development into the strategy development process	Include SD / Climate Change paragraph in standard policy / strategy / report format		Number of key Council and LSP strategies / policies embedding sustainable development and / or addressing climate change	RMBC – Chief Executive’s Policy & Performance  LSP Board	Current	185 186 188	M/A
	Include sustainable development and climate change in the Council’s service planning process		SD and climate change included in the service planning checklist	RMBC – Chief Executive’s Policy & Performance	Current	185 186 188	M/A

**Key Strategies and Policies:**

Housing							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
Improve the energy efficiency of Council property as measured through the SAP rating	<ul style="list-style-type: none"> <li>- Improve insulation</li> <li>- Improve heating systems</li> <li>- Improve energy awareness</li> </ul>	Ongoing	SAP rating of 75 by 2015	<b>RMBC</b> – Neighbourhood Investment Service	Current & Energy Saving Trust	186	M
Improve and maintain access to information on energy efficiency for Rotherham residents	Provide householders with a local, face-to-face energy efficiency advice and grant information services	Ongoing	A clear mechanism where information and advice can be gained within agreed timescales	<b>RMBC</b> – Neighbourhood Investment Service, Affordable Warmth & Energy Steering Group	Current	186, 187	M
Obtain external funding to support energy efficiency initiatives	Contact “Warm zone” organisation and utility companies	31/07/09	Securing (sum x – tbc)	<b>RMBC</b> – Neighbourhood Investment Service	External Funding (tbc)	187	M
Achieve zero carbon new residential development	Train an officer to code level 6 to issue certificates	2016	Achieve code level 6 certification for all new residential development	<b>RMBC</b> – Neighbourhood Investment Service	£2k	186, 187	M
Assistance to the “In work poor” who currently would not qualify for support	tbc	tbc	tbc	tbc	tbc	tbc	M

**Key Strategies and Policies:**

Rotherham Affordable Warmth and Energy Strategy

DRAFT

Procurement & Resources							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
Promote sustainability and environmental considerations through the Council's Procurement Strategy	Adopt whole life costing		- Whole Life costs procedure and records of application - Promote to LSP	RBT	Current	185	M
	Develop a Sustainable Procurement Policy		- Policy developed and implemented - Promote to LSP members and support wider adoption if possible	RMBC - Procurement Panel / RBT	RMBC – Property Environmental Team	185 186 188	M/A
Reduce consumption of resources through improved operating techniques and employing new efficient technologies	Identify technical building improvements through energy surveys Procuring sustainable solutions to council housing Suggest formation of a sustainable schools forum if not already in existence.		Improvement records and reduced CO <sub>2</sub> emissions Improvements in energy performance certification	RMBC - Property Environmental Team / Facilities Management 2010 Rotherham Ltd	LAEF fund	185 186	M

Procurement & Resources							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
Work in partnership with contractors and suppliers to minimise the environmental impact of their goods and services	Assess the environmental performance of suppliers and contractors		Audit a min 2 of the top twenty suppliers and contractors each year	RMBC – Property Environmental Team	Current	186 194	M
			Assess through the Pre Tender Qualification process	Procurement Managers	Current		M
			Develop appropriate Charter Marks				
Encourage procurement of local products and services	Action through the Procurement Strategy		- Increased local products or services - Encourage through LSP	RMBC - Procurement Panel / RBT	Current	186	M
Where feasible, purchase goods and materials that can be manufactured and disposed of in an environmentally sustainable way	Action through the Procurement Strategy  Award suppliers who have proven sustainability credentials.  Devise an incentive scheme to promote the production of sustainable goods and materials in dealings		Types of goods and materials purchased	RMBC - Procurement Panel / RBT	Current	185 186	M

Procurement & Resources							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
	with suppliers/manufacturers.						
Align Capital Budgets with Revenue Budgets. i.e. ensure that any savings on revenue costs are discussed with capital budget decision makers prior to any procurement.	Develop links between capital and revenue budget holders			RMBC Financial Services		185 186 188	M/A

**Key Strategies and Policies:**

Rotherham Procurement Strategy



**Regeneration / Business**

Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
Regenerate derelict land and focus new developments on brown-field sites	Review and improve the current non domestic regeneration and land policy		Number of regeneration projects on brownfield sites	<b>RMBC – Planning</b>	Current	185 186	M
	Review Local Development Framework land allocations in relation to modern market requirements		Number of regeneration projects on brownfield sites	<b>RMBC – Planning</b>	Current		
	Comply with the national target for brown field domestic developments		Domestic properties constructed on brownfield sites	<b>RMBC - Planning</b>	Current		
Communicate the advantages to businesses of adopting new environmental practices, that reduce costs and increase business performance	Educate businesses on the environmental and economic benefits of sustainable practices		Number of businesses reached	<b>RMBC – RiDO Business Development Team</b>		186 188	M/A
		Business Community Support Officers – extend role to helping businesses ‘be greener’ and save money	Business Community Support Officers – extend role to helping businesses ‘be greener’ and save money	Achieving Board			
			Develop a training package	RMBC Sustainable Development			

Regeneration / Business							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
				Officers Group			
	Raise awareness of loans and assistance for SMEs, particularly linked to the low carbon agenda & their bottom line		Number of businesses reached	RMBC – RiDO Business Development Team <b>Business Link</b>		186	M
	Support buying local initiatives, local supply chains, etc.		Added value identified and communicated	RMBC – RiDO Business Development Team RMBC Procurement Panel		186	M
	Showcase successful projects (i.e. Rotherham ABLE Project) and business processes/ partnership projects that showcase greener processes and initiatives that also save costs. Find local examples.			Sustainability Partnership Barnsley & Rotherham Chamber of Commerce		186, 188, 197	M/A

Regeneration / Business							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
	Council could pioneer energy networks on a community level (ESCOs). Start to pioneer technologies			2010 Rotherham Ltd RMBC – Asset Management Learning & Skills Council		185 186	M
	Encourage businesses to adopt Travel Plans and the need to reduce travel via the Smarter Choices Agenda		Number of travel plans adopted	RMBC Transportation Unit SYLTE		185, 186, 194	M
	Help businesses become aware of market opportunities e.g. through retro-fitting existing housing stocks with env' technologies.			Business Link Yorkshire Forward RMBC – RiDO Business Development Team		185 186 188	M/A
	Pre-qualifying check on green business practices before potential investors get the sites/planning they want.			<b>RMBC Planning</b>		186 188	M/A

Regeneration / Business							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
	Target environmental technologies sector for inward investment.			RMBC RiDO Business Development Team  Learning & Skills Council		186 188	M/A
	Link Universities to potential inward investors re. environmental technologies. Link in Digital Region project as an attraction.			RMBC RiDO Business Development Team  Business Link  Yorkshire Forward		186 188	M/A
	Digital Region – could enable businesses to help their employees work more flexible e.g. at home, remotely.			RMBC RiDO Business Development Team  Business Link  Yorkshire Forward		186 188	M/A

Regeneration / Business							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
	Improve green infrastructure to attract sustainable business.			<b>RMBC RiDO Business Development Team</b>  RMBC Green Spaces Team		186 188 197	M/A
	Waste management sites for potential inward investors.			<b>RMBC Planning</b>  <b>RMBC Waste Strategy</b>  <b>RMBC RiDO Business Development Team</b>		186	M
	Develop Environmental technologies & help develop entrepreneurs in this field to drive a market. Green technology showcase for business.			<b>Business Link</b>  <b>RMBC RiDO Business Development Team</b>  Yorkshire Forward  Universities		186 188	M/A

<b>Regeneration / Business</b>							
<b>Objective</b>	<b>Key Actions</b>	<b>Target Date</b>	<b>Progress Measure</b>	<b>Delivery partners (lead in bold)</b>	<b>Resources</b>	<b>NI</b>	<b>M/A</b>
				Learning & Skills Council			
	Help businesses meet environmental charter re. supplying council but make it non-bureaucratic!			<b>RMBC Procurement Panel</b>		186 188	M/A

**Key Strategies and Policies:**

Rotherham Economic Plan

DRAFT

Transport							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
Reduce the environmental impact of own transport and promote the use of sustainable transport	Assess feasibility of alternative fuel vehicles in fleet		Alternative fuel vehicles	Corporate Transport Unit	Current / external funding	185 186	M
	Liaise with Waste Management to assess feasibility of using: - Anaerobic Digestion (AD) treatment of municipal organic waste - Pyrolysis treatment of municipal / farm plastic waste		- AD fuel vehicles  - PP fuel vehicles	RMBC Waste Management / Transport Manager	TBC	185 186	M
	Promote sustainable transport through the Local Transport Plan		LTP projects and performance indicators	RMBC Transportation Team	Current	185 186	M
	Reduce staff grey fleet mileage through promoting video- and tele-conferencing		Increased use of video- and tele-conferencing  Reduced staff grey fleet mileage  Roll out to LSP	RMBC Transportation Team, RBT		185 186	M
Management of taxies and contractors	Develop clear set criterion for taxies and hire vehicles – set age limits and emission	Review policy 2009/10	Develop policy EDS with Licensing and Trade Bodies, CTU and TRANSLINK -	Licensing key driver - Licensing Committee	Existing	185 186 194	M

Transport							
Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
	standards Follow technology standards e.g. euro five Install on board tracking device		MONITOR – Decide usage of vehicles				
	Review rates for RMBC car mileage to promote sustainable transport				RMBC Financial Services	185 194	M
	Service Planning to contribute to LTP targets				RMBC Directors, RMBC Performance & Quality	185 194	M
	Raising awareness and gaining commitment to sustainable transport from staff and contractors		Move people to public transport Long distance train journeys survey required –capture data Contract monitoring and LPS	Staff and contractor buy ins Service level agreements Motivation factors benefits and penalties	Corporate Transport Unit RMBC Transportation Team	185 194	M
	Ensure management of efficient use of private cars – Use technology				RMBC Transportation Team RBT	185 194	M



<b>Transport</b>							
<b>Objective</b>	<b>Key Actions</b>	<b>Target Date</b>	<b>Progress Measure</b>	<b>Delivery partners (lead in bold)</b>	<b>Resources</b>	<b>NI</b>	<b>M/A</b>
					Team Managers		
	Implement a car club for Rotherham such as Whizz go				RMBC Transportation Team	185 194	M
Work with main contracts providers – bus co's freight and rail to all the NIS –own account	Buy in from outside bodies Forums FTA, Local Transport Plan Declaration of energy saving measures QED and share ideas	2009/10	Policies to be written	Shared objective to EU and national stds – euro synergy	/ Inhouse – existing May need a study	all	M

**Key Strategies and Policies:**

Local Transport Plan

## Waste / recycling

Objective	Key Actions	Target Date	Progress Measure	Delivery partners (lead in bold)	Resources	NI	M/A
Reduce the amount of waste produced through the adoption of the waste hierarchy 'reduce - reuse – recycle - recover'	- Waste Management Strategy 2005 – 2010 - Assess and improve RMBC internal waste management		- Performance indicator reports - Waste management arrangements and volume	<b>RMBC Waste Management Team</b>	Current	185 186	M
	Promote / Set targets for recycling in RMBC buildings			<b>RMBC Waste Management Team</b>		185	M
	Reduce packaging for suppliers			Procurement panel		185 186	M
Reduce the amount of waste produced in schools	- Promotion of paper banks in schools & composting			<b>RMBC Waste Management Team</b>		185 186	M
Improve management of ICT Waste	- Investigate as to what currently happens to old I.T. - Develop and set targets for reuse / recycling			<b>RBT / Client Team</b>		185 186	M
Promotion of the benefits of waste management	- Promotion of waste management to Local Business - LSP partners to commit to improve their own internal waste			<b>RiDO, RMBC Waste Management,</b>		185 186	M

<b>Waste / recycling</b>							
<b>Objective</b>	<b>Key Actions</b>	<b>Target Date</b>	<b>Progress Measure</b>	<b>Delivery partners (lead in bold)</b>	<b>Resources</b>	<b>NI</b>	<b>M/A</b>
	management /			Business Link			
	- Promote waste minimisation to residents in Rotherham			Waste Management Team		186	M
Develop planning policies to promote and aid recycling	- All new domestic properties have dedicated areas for recycling - All new council buildings are designed with recycling facilities			RMBC Planning		186	M

**Key Strategies and Policies:**

Rotherham Waste Management Strategy

**Other comments/suggestions:**

- Restructure objectives as internal and external facing

DRAFT

## Key

CMT	Corporate Management Team
DEC	Display Energy Certificate
EMAS	Eco-Management Audit Scheme
EMS	Environmental Management System
EPC	Energy Performance Certificate
LAEF	Local Authority Energy Financing Scheme
LDF	Local Development Framework
LSP	Local Strategic Partnership
M/A	Mitigation and/or adaptation activity
NI	National Indicator
NI 185	CO <sub>2</sub> reduction from Local Authority operations
NI 186	Per capita reduction in CO <sub>2</sub> emissions in the LA area
NI 187	Tackling fuel poverty – % of people receiving income based benefits living in homes with a low energy efficiency rating
NI 188	Planning to Adapt to climate change
NI 189	Flood and coastal erosion risk management
NI 191	Residual household waste per household
NI 192	Percentage of household waste sent for reuse, recycling and composting
NI 193	Percentage of municipal waste land filled
NI 194	Air quality – % reduction in NO <sub>x</sub> and primary PM <sub>10</sub> emissions through local authority's estate and operations
NI 197	Improved local biodiversity – proportion of local sites where positive conservation management has been or is being implemented
NI 198	Children travelling to school – mode of transport usually used
SDOG	Sustainable Development Officers Group

**ROTHERHAM PARTNERSHIP  
SUSTAINABILITY PARTNERSHIP  
28 JANUARY 2009 @ 10.30AM, ROOM 2, TOWN HALL  
ACTION POINTS**

**Attendees:**

Councillor Ken Wyatt	Cabinet Member for
Emma Bridge	RMBC - Chief Executive's Directorate
Janet Johnson	Groundwork Dearne Valley
Sue Budby	RMBC – Children & Young People's Services
Kevin Burgess	Nottinghamshire Recycling Ltd
Christine Charles	Groundwork Yorkshire and Humber
Carolyn Barber	RMBC – Environment & Development Services
Kate Taylor	RMBC – Chief Executive's Directorate
Phil Gill	RMBC – Environment & Development Services
Lesley Hatton	RMBC – Environment & Development Services

**Apologies:**

Karl Battersby, Martin Aizlewood, John Cartwright, David Wilde

Item	Notes	Action
01/09	<b>Introductions &amp; Apologies</b>  Introductions were made and apologies recorded.	
02/09	<b>Minutes of the last meeting and matters arising</b>  The minutes were agreed as a true and accurate record.  Matters Arising:  <b>Carbon Reduction Commitment</b> – David Rhodes will attend the next meeting to report on the emission trading scheme coming into force in April 2010. LH to add to the agenda.  <b>Waterway Strategy</b> – There are no draft documents available at the moment for circulation.	DR LH
03/09	<b>Fairtrade Fortnight</b>  Fairtrade Fortnight will be taking place the last week in February and the first week in March this year. The theme is food and RMBC have joined forces with RCAT.	

	<p>There are 2 main events:-</p> <ol style="list-style-type: none"> <li>1) Black tie dinner to be held in the Wharncliffe Restaurant. The 60 tickets for this event have sold out.</li> <li>2) Young people event with RCAT is being hosted in the Refectory on 4 March 2009 between 12pm and 2pm. A buffet will be produced by the catering students using Fairtrade products. There will be market stalls including Ministry of Food. Any suggestions for the event to be sent to Kate Taylor – <a href="mailto:kate.taylor@rotherham.gov.uk">kate.taylor@rotherham.gov.uk</a></li> </ol> <p>The Fairtrade Foundation are holding a “banana eating record” between 12pm on 6 March and 12pm on 7 March for as many people as possible to eat Fairtrade bananas. The Fairtrade Foundation will be launching a website to support this event.</p> <p>Discussion took place regarding possible options for the events on 4 March and 6 March.</p>	
04/09	<p><b>Clifton Park Project</b></p> <p>PG gave an update on the progress of the Clifton Park Project including the sustainable elements of the Garden House and Activity Buildings.</p> <p>A training plan, volunteer plan, access plan and business plan are being produced for the project.</p> <p>There is a grant to purchase a wood chipper but there is not enough available wood in the park.</p> <p>Woodfuel is to be added to a future agenda for further discussion.</p>	LH
05/09	<p><b>Update on Green Spaces Strategy</b></p> <p>A report is going to Cabinet Member for Regeneration and Development Services on 16 February 2009 for consideration. The strategy will then go out to consultation for a 3 month period.</p> <p>PG outlined the four proposed aims and specific objectives for the strategy.</p> <p>KW asked for this to be included as a future agenda item for the Sustainability Partnership for further discussion.</p>	EB

<b>06/09</b>	<p><b>Groundwork Environmental Business Support</b></p> <p>A team of 3 provide practical environmental advice and support to businesses, with support to 150 businesses a year.</p> <p>Groundwork Y&amp;H have a Low Carbon Business Project, whose aim is to reduce carbon emissions and engage small businesses in the carbon agenda through working with 3 local authorities, including Rotherham, and providing carbon foot printing support to 50 businesses.</p> <p>KW advised of the “Meet the Buyer” event for local businesses at the Consort Hotel on 5 March. CC to look at involvement in the event.</p>	CC
<b>07/09</b>	<p><b>ABLE Project Update</b></p> <p>Outline planning permission was granted on 11 December 2008. Going to Planning Board on 26 February 2009 for full planning permission.</p> <p>Cabinet approved the project on 21 January 2009.</p> <p>The project is fully funded from Back on Track DCSF.</p> <p>Looking at global links with Nepal and Kenya through Phase Worldwide by using the involvement of schools. SB to feed into the International Links Committee to help progress.</p> <p>SB will look at Heritage Lottery as further possible funding for the project.</p> <p>Currently looking at possibly having 2 greenhouses on site with green roofs and a wood burning boiler linking to each fish tank. Sheffield University have a good knowledge base of green roofs. SB to look into.</p>	SB SB SB
<b>08/09</b>	<p><b>Environment Agency Annual Conference – “Creating the climate for change”</b></p> <p>Report was circulated for information.</p> <p>It was agreed that the group would share information on conferences when applicable.</p>	
<b>09/09</b>	<p><b>Climate Change Action Plan</b></p> <p>Workshop taking place this afternoon. EB is meeting DR on Monday to discuss the outcome of the workshop.</p>	EB



10/09	<p><b>World Environment Day</b></p> <p><b>River Cleanup Project</b> – Environment Agency have confirmed their support for the project and Colin Knight from Streetpride is leading on it. Stretch of river to be used has not been identified as yet.</p> <p><b>Community Cleanup</b> – Looking at possible community cleanup involving Canklow, Rawmarsh and Thurcroft. Details to be confirmed and Streetpride are leading on it. Discussion took place regarding options for this project.</p> <p><b>Schools</b> - EB and David Wilde attended an Eco Committee Meeting at Rawmarsh Ashwood School and they are keen to be involved in World Environment Day. Looking at ways to link schools together on pieces of work being carried out on environment issues. A questionnaire is being developed to gather information on current activity in schools around Sustainable Schools.</p> <p><b>Local Democracy Events</b> – KT and Youth Forum are working on an event to be possibly held on 5 or 6 June, working with secondary schools. Hoping to host the event in a field with a solar powered cinema in a marquee. Various activities and workshops will take place in the tent and Paul Hudson has been approached to be the host.</p> <p>Other areas of work are being investigated/linked with:-</p> <ul style="list-style-type: none"> <li>▪ Rotherham Education Sustainable Partnership</li> <li>▪ Rotherham Environment Forum</li> <li>▪ LSP</li> <li>▪ ABLE Project</li> </ul> <p>International links including developing a website which will have a carbon calculator, blog space etc and have live web links with partner towns.</p> <p><b>Green Spaces</b> – A number of activities will take place in June including Bee Keepers Open Day, Meet the Dragons, Bug Hunt, etc.</p> <p>CC to look at how Groundwork Y&amp;H can link into World Environment Day with businesses.</p>	CC
11/09	<p><b>Any Other Business</b></p> <p><b>Agenda items</b> - Ideas for agenda items for future meetings are:-</p> <ul style="list-style-type: none"> <li>▪ Mark Ryalls from 2010 – Update on Decent Homes Environmental Aspects.</li> <li>▪ Eco zone at Henley</li> <li>▪ Tim Archer regarding allotments</li> <li>▪ Carbon Reduction Commitment</li> </ul>	

	<ul style="list-style-type: none"> <li>▪ Wood fuel</li> <li>▪ Dearne Eco Valley</li> <li>▪ Shaun Bennett – Update on his organisation, background etc</li> <li>▪ Kevin Burgess – Update on his organisation, background etc</li> </ul> <p><b>Waterways Strategy</b> – Proposals for a consultation event for the Waterways Strategy will take place sometime in March or May. Date to be confirmed.</p>	CB
12/09	<p><b>Date of next meeting</b></p> <p>11 March 2009 @ 4pm in Room 3, Town Hall</p>	